



ROTTERDAM CONVENTION

SECRETARIAT FOR THE ROTTERDAM CONVENTION
ON THE PRIOR INFORMED CONSENT PROCEDURE
FOR CERTAIN HAZARDOUS CHEMICALS AND PESTICIDES
IN INTERNATIONAL TRADE



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Reference is made to the fifth meeting of the Conference of the Parties to the Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade (COP 5), scheduled to take place from 20 to 24 June 2011 in Geneva, Switzerland.

In preparation for this meeting, the Secretariat would like to respectfully recall, to the attention of all Parties, the need for representatives to submit credentials, in accordance with Rule 19 of the Rules of Procedure for meetings of the Conference of the Parties.

The credentials of representatives as well as the names of alternate representatives and advisers shall be submitted to the Secretariat. Any later change in the composition of the delegation shall also be submitted to the Secretariat.

The **credentials** shall be issued either **by the Head of State or Government** or by the **Minister of Foreign Affairs** or by the **competent authority** of a regional economic integration organization.

Please find attached, for information, an example of credentials issued by a Minister of Foreign Affairs.

Accordingly, credentials for the COP 5 meeting should be submitted to the Secretariat **not later than 21 June 2011**, i.e. twenty-four hours after the opening of the meeting, if possible. If credentials are submitted before the meeting in copy or by fax, the original document should be submitted upon registration.

Therefore, in order to facilitate a smooth conduct of the meeting, the Secretariat would highly encourage submissions of credentials at the earliest opportunity before the opening of the meeting, to Ms. Stephanie Cadet (e-mail: scadet@pops.int; fax: +41 +22 917 8098).

Please do not hesitate to contact Ms. Amélie M. Taoufiq-Cailliau, legal officer, (e-mail: ataoufiq@pops.int; telephone: +41 22 917 8950; fax: +41 +22 917 8098) should you have any questions or require further assistance with regards to the preparation and presentation of credentials.

6 June 2011

SRC

Annex enclosed

Representatives of Parties to the fifth meeting of the
Conference of the Parties to the Rotterdam Convention

cc: Permanent Representatives to the United Nations Office in Geneva
Permanent Representatives to the United Nations Office in Rome

Credentials

(Model)

*[Name of ministry]**The Minister of Foreign Affairs of [State]*

Considering that it is desirable that the Government of [State] be represented at the fifth meeting of the Conference of the Parties to the Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade, to be convened in Geneva, Switzerland, from 20 to 24 June 2011,

has decided:

To appoint a delegation that shall be entitled to take part in the above-mentioned meeting and to designate as:

Representative:*[Name] - [position]****Alternate representative(s):****[Name] - [position]**[Name] - [position]****Adviser(s):****[Name] - [position]**[Name] - [position]*

...

*Signed and sealed at [place and date]**Minister of Foreign Affairs*